



The Live Date for the new Cashless Catering System is Monday 3rd November 2014

13 October 2014

Dear Parent

We are pleased to announce that Liskeard School and Community College is installing a cashless catering system after half term. The new system will allow us to continue with our ongoing development of the school meal service, and will provide us with a more efficient, faster and ultimately better quality of service.

This system incorporates the latest technology and eliminates the need for pupils to carry cash throughout the day, thus reducing the risk of bullying. It is also biometric (see FAQ's), so there is no need for pupils to carry a card, as the system will recognise the thumb of your child at the Revaluation Pay-Points and tills.

We will commence operating the system on 3 November 2014 and as such, will not accept cash at the till after this date.

All students and staff will be registered on the system and will be given training on how to use the system on Wednesday 22 October.

Any amount of money can be paid into a pupil's account, and any money spent on food and drink will be automatically deducted on a daily basis.

We have three payment options to top up the pupils' accounts. This can be completed **online, with coin and note payments at the Revaluation Pay-Points, or by cheque** (through the Finance Office). All payment options are explained within the FAQ's attached.

A daily 'spend limit' of £5 will be programmed into the system. This limit can be increased or decreased for an individual student by making a written request to the school business manager.

As per current legislation, we will be operating an 'Opt In' policy and therefore require you to complete the attached form. If you choose not to have your child registered on the Biometric System, a 4 digit PIN code will be allocated to them instead. Please note that PIN codes do not have the same level of security and it will be your child's responsibility to remember the code and keep it secure at all times.

The attached information should answer any questions you may have, but if this is not the case, please contact the school.

Yours sincerely

Alex Lingard
Head Teacher